

## **ECOSYSTEM THEMATIC CENTRE – ICOS PIs MEETING** *Todi (Italy) 25-27 November 2015*

### **Draft Agenda v.1**

#### **Tuesday 24th**

Arrival in Todi, dinner on your own (a list of restaurant will be suggested)

#### **Wednesday 25th**

09:00\_09:30 – Brief introduction to ICOS, ETC members and meeting objectives

09:30\_10:30 – Application of the ICOS protocols

- Discussion on timing of the implementation
- Discussion on site specific peculiarities
- Discussion and proposal on management of the exceptions due to motivated reasons

10:30\_11:00 - Coffee and air

11:00\_13:00 - Application of the ICOS protocols

- continued

13:00\_14:30 - Lunch at the hotel

14:30\_16:00 - Station Labelling procedure

- Description of the procedure
- Example of the data
- What the ETC will do
- What will happen in Step 2

16:00\_16:30 - Coffee and air

16:30\_18:00 - Station Labelling

- continued (including questions)

20:00\_22:00 - Dinner at the hotel

#### **Thursday 26th**

09:00\_10:30 - Data formats and data submission

- General strategy on data handling
- Raw data formats
- File naming system

10:30\_11:00 - Coffee and air

11:00\_13:00 - Data format and data submission

- non continuous data, the ICOS\_BADM
- submission of info about calibration, maintenance, problems etc.
- how to fill a BADM

13:00\_14:30 - Lunch at the hotel

14:30\_16:00 - BADM exercise

- Example of a ICOS\_BADM: filling an ICOS\_BADM
- Fill your BADM / hands-on experience: parallel work with the help of the ETC crew (data to bring will be suggested, otherwise provided by ETC)

16:00\_16:30 - Coffee and air

16:30\_17:30 - BADM exercise

- Continued

17:30\_17:45 – Participants proposal of topics

- Collection of the topic not covered in the meeting until now that people want to propose for the day after

18:00 - Move to Todi centre

19:30\_22:00 - Dinner at Pizzeria Cavour

## **Friday 27th**

09:00\_9:45 - ETC website and communications

- the new ETC portal (actual and plan)
- ETC-PIs communication methods and timing

9:45\_10:30 - Calibration of sensors: strategy and methods

- Strategy to have calibrated sensors and reduce gaps
- Role of the ETC

10:30\_11:00 - Coffee and air – First but to FCO

11:00\_12:30 - Other topics proposed by the PIs

12:30 - End of the meeting

13:00 – Second bus to FCO